

## Reincorporation checklist V6

### **First steps:**

Written application from candidate received on.....(date)

Proposed by.....( being a Master Mason)

Seconded by..... ( being Master Mason)

Applicant interviewed and voted for successfully by GPC or nominees on:

.....(date)

*(During the course of this interview the applicant must satisfy the panel as to the veracity of his documentation which must include his master mason's certificate and his most recent clearance certificate. In the event of his clearance certificate being more than 3 years old, a more recent document must be sought or a reason given in a separate letter why that is not possible)*

*The panel must determine to their satisfaction and prepare a brief report as to:*

- 1. Reasons that led the Brother to leave the GLE.*
- 2. Relationship maintained on good terms between the Brother and the GLE.*
- 3. Reasons that lead the Brother to ask for reinstatement.*
- 4. In the event of the Brother seeking admission to a different Lodge than one of which he was previously a member, a report from the previous Lodge must be sought.*

### **Tick**

Master Mason's certificate examined and approved

☐

Clearance certificate of good standing examined and approved

☐

Favourable report prepared

☐

Favourable secret ballot for candidate held on ..... (date)

Recorded in the Minutes of the Meeting

☐

### **Raise solitud:**

Passport number agrees with Passport/NIE document

☐

Spanish address and Valencia postcode complete

☐

Valid telephone number

☐

Valid email address ☐

Passport photo on bottom left-hand corner of Solicitud Page 1 ☐

Candidates signature on hard copy ☐

**Action solicitud:**

Green hand application ☐

Check WM and Treasurer have green handed application ☐

**Send one copy of:**

1. Solicitud (with passport photo in LHS and candidate's signature)
2. Passport or National ID (not both)
3. Master Mason's certificate
4. Clearance certificate
5. Completed copy of this checklist
6. Favourable report

**To: Alocated ProvAGSec**

**W. Bro Sergio Svalina  
Paseo de la Sierra de Espadán 4, 2-20  
46120 - Alboraya  
Valencia**

Filed permanent hard copy of documents in Lodge records ☐

Signed.....

Dated.....

**Lodge Secretary**

**For Provincial use**

Documents received on.....

Documents posted on.....